Instructions for Completing the SBHS Certification Amendment Form

	Go to https://gmap.edu	ication.ky.gov/	
	(Note: The districts GMAP User Access Administrator must setup your GMAP access and assign the		
	, role of District Medicaid	Application Update. A list of district User Access Administrators is located	
	in GMAP under KDE Resources.		
	GMAP Home		
	Search		
	KDE Resources		
	Help for Current Page	0	
	Contact KDE		
	GMAP Sign-In		
	Public Access		
	Production		
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2.	Select GIVIAP Sign-In on	the left Main Menu.	
3.	Sign in with email addre	ss and password.	
	GMAP Sign-In		
	Sign In		
	Jightin		
	Email Address		
	Password		
		Forgot your password?	
4.	Click on District Docume		
		ont Library and select 2021 then click on Search Folders.	
		ent Library and select 2021 then click on Search Folders.	
	GMAP Home	District Document Library	
	GMAP Home	District Document Library	
	GMAP Home Administer	District Document Library KDE test district (1000) Test District	
	GMAP Home Administer Search Reports	District Document Library KDE test district (1000) Test District	
	GMAP Home Administer Search Reports Inbox	District Document Library KDE test district (1000) Test District LEA Document Library Search	
	GMAP Home Administer Search Reports Inbox Planning	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text:	
	GMAP Home Administer Search Reports Inbox Planning Funding	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text: Root Folders:	
	GMAP Home Administer Search Reports Inbox Planning Funding Grant Summary	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text: Root Folders: General 2021	
	GMAP Home Administer Search Search Reports Inbox Planning Funding Grant Summary District Document Library	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text: Root Folders: General 2021 2020	
	GMAP Home Administer Search Reports Inbox Planning Funding Grant Summary District Document Library Address Book	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text: Root Folders: General 2021 2020 2019 2019 2019	
	GMAP HomeAdministerAdministerSearchReportsInboxPlanningFundingFundingGrant SummaryDistrict Document LibraryAddress BookKDE Decompose	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text: Root Folders: General 2021 2020 2019 2018	
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	GMAP HomeAdministerSearchSearchReportsInboxPlanningFundingFundingGrant SummaryDistrict Document LibraryAddress BookKDE ResourcesHelp for Current PageContact KDE	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text: Root Folders: General 2021 2020 2019 2018 Search Folders	
	GMAP HomeAdministerSearchSearchReportsInboxPlanningFundingFundingGrant SummaryDistrict Document LibraryAddress BookKDE ResourcesHelp for Current PageContact KDEGMAP Sign Out	District Document Library KDE test district (1000) Test District LEA Document Library Search Enter Search Text: Root Folders: General 2021 2020 2019 2018 District Document Library [Expand All] [Collapse All] * 2021	

5. Click on <i>2021</i> then locate the <i>SBHS</i> folder.			
District Document Library [Expand All] [Collapse All]			
2021			
Folders			
CDIP/CSIP documents			
Equitable Services			
Grant Funding Application Documents			
Title I Comparability Report			
Title II, Part A Supporting Effective Instruction			
Title III Monitoring Documents			
Title IV-A Student Support and Academic Enrichment			
IDEA Documentation			
Medicaid Application			
Documents			
School-Based Health Services Annual Application			
SBHS Certification Amendment Form			
6. Click on SBHS Certification Amendment Form. To download the Amendment form Edit Documents.			
7. Click on the SBHS Certification Amendment Form document template.			
8. Save and name the document to a folder on your computer. To upload completed SBHS Certificatio			
Amendment Form click Upload Document then click Select and locate the document saved on your			
computer from the template. Enter a Document Name and Document Description and click Save.			
9. To verify a successful upload, Click <i>Return to District Document Library</i> . Click on <i>SBHS Certification Amendment Form</i> . Under Document History, you will see the uploaded file along with the date and time stamp.			
NOTE: Please include Certification/Licensure on your SBHS Certification Amendment Form upload.			